



OSTA

Ottawa Student
Transportation
Authority

School Bus Monitors

Effective Date: October 18, 2010

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| Policy Code – Version: T12 – V1 | |
| Policy Name: School Bus Monitors | |
| Approved by motion of Board on | 18/10/2010 |
| Cross Reference | |
| Related Forms | |

Policy Statement

1. The Ottawa Student Transportation Authority shall recognize that the safety of children at bus stop locations and while walking to and from bus stop locations shall be the responsibility of parents/guardians/caregivers, children and the municipality.
2. The Ottawa Student Transportation Authority shall support the use of student bus monitors on contracted school bus vehicles.
3. The responsibility for establishment, assignment, direction, and oversight of student bus safety monitors shall be that of school Principals, in cooperation with school bus drivers

Procedure

1. Principals will work in conjunction with school bus drivers to establish student bus monitors when deemed appropriate.
2. The duties of student bus monitors will be to assist the school bus driver with:
 - a) seating arrangements;
 - b) loading/unloading duties at the school site; and
 - c) general housekeeping duties (e.g., maintaining clear aisles, opening and closing of windows, etc.).

3. Student bus monitors will not be permitted to leave the bus at any en-route bus stop location to assist with disembarkation, nor will they be given responsibility for discipline of fellow students.