



# OSTA

Ottawa Student  
Transportation  
Authority

## Breakfast Programs

Effective Date: October 18, 2010

**Policy Code – Version: T4 – V1**

**Policy Name: Breakfast Programs**

**Approved** by motion of Board on 18/10/2010

**Cross Reference**

T14 – Transportation Services

**Related Forms**

### Policy Statement

The Ottawa Student Transportation Authority shall support student achievement within its member school boards with the provision of transportation that accommodates before-school breakfast programs as much as possible, where advance notice of the program is provided.

### Procedure

1. On or before May 30 each school year, the Ottawa Student Transportation Authority will be provided a listing of approved breakfast program sites at member school board schools for the coming school year.
2. Where notice has been provided before May 30, the Ottawa Student Transportation Authority will design school service to ensure that vehicles arrive at school sites sufficiently early to enable students to participate in established breakfast programs.
3. Where advance notice of a breakfast program site has not been provided, the Ottawa Student Transportation Authority will make reasonable efforts to accommodate new arrival times where no additional services are required, and where the new arrival time can be accommodated at no additional cost. Routing adjustments necessary to accommodate such programs will normally be accomplished within the first four weeks of the school year, where practicable.

4. School Principals will be required to provide extended supervision where earlier arrival times are required to accommodate breakfast programs. In cases where extended supervision cannot be provided, early arrival of vehicles will not be provided.