

Board of Directors Meeting

REGULAR SESSION

Monday, August 28, 2017

5:30pm

Ottawa Student Transportation Authority (OSTA) Offices
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)
Room 100

AGENDA

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1. Call to Order
2. Declarations of Conflict of Interest
3. Approval of Regular Session Agenda

Regular Session Action Items

4. 2016 2017 Audit Plan (Marcil Lavallée, Philippe Renaud, Partner)..... 3 – 12
5. Resolve In Camera

In Camera Action Items

- C1. Approval of In Camera Agenda
- C2. a) Confirmation of In Camera Minutes, May 29, 2017
b) Business Arising from In Camera Minutes, May 29, 2017
c) Confirmation of Special In Camera Minutes, June 19, 2017
d) Business Arising from Special In Camera Minutes, June 19, 2017
- C3. Procurement Strategy
- C4. Contract Review

In Camera Information Items

- C5. HR Update
- C6. New Business, In Camera

C7. External Communications

C8. Return to Regular Session

Regular Session Action Items (continued)

6. a) Confirmation of Regular Session Minutes, May 29, 2017.....	13 – 17
b) Business Arising from Regular Session Minutes, May 29, 2017	
c) Confirmation of Special Session Minutes, June 19, 2017.....	18 – 20
d) Business Arising from Special Session Minutes, June 19, 2017	

Regular Session Information Items

7. Strategic Operations Plan 2017 - 2018 (V. Kyriaco).....	21 – 27
8. Start-up Update (V. Kyriaco).....	(verbal)
9. Communication Protocols (V. Kyriaco).....	28 – 29
10. OSTA Update for August 2017 (V. Kyriaco).....	30
11. Long Range Agenda.....	31
12. New Business, Regular Session	
13. Board Meeting Schedule: 5:30 p.m. start time:	

- September 25, 2017
- October 23, 2017*
- November 13, 2017 – Public Meeting
- December 11, 2017 – Annual General Meeting
- January 29, 2018*
- February 26, 2018
- March 26, 2018
- April 30, 2018 – Public Meeting
- May 28, 2018
- June 27, 2018*
- August 27, 2018

Nb: - * indicates optional meeting dates, dependant on agenda requirements.

14. Adjournment.