



# OSTA

Ottawa Student  
Transportation  
Authority

## Board of Directors Meeting

### REGULAR SESSION

Monday, October 23, 2017  
5:30pm

Ottawa Student Transportation Authority (OSTA) Offices  
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)  
Room 100

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### AGENDA

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1. Call to Order
2. Declarations of Conflict of Interest
3. Approval of Regular Session Agenda
4. Resolve In Camera

#### In Camera Action Items

- C1. Approval of In Camera Agenda
- C2. a) Confirmation of In Camera Minutes, August 28, 2017  
b) Business Arising from In Camera Minutes, August 28, 2017  
c) Confirmation of In Camera “Restricted” Minutes, May 29, 2017  
d) Business Arising from In Camera “Restricted” Minutes, May 29, 2017
- C3. Procurement – Large Vehicles
- C4. Procurement – Small Vehicles

#### In Camera Information Items

- C5. Small Vehicle Contract
- C6. HR Update
- C7. OSTA Update
- C8. New Business, In Camera
- C9. External Communications
  
- C10. Return to Regular Session

**Regular Session Action Items (continued)**

- 5. a) Confirmation of Regular Session Minutes, August 28, 2017..... 3 – 7
- b) Business Arising from Regular Session Minutes, August 28, 2017

**Regular Session Information Items**

- 6. Draft 2016/2017 Financial Reports (V. Kyriaco/J. Redmond)..... 8 – 43
- 7. School Start Up 2017-2018 (V. Kyriaco)..... 44 – 46
- 8. Driver Shortage (V. Kyriaco)..... 47 – 52
- 9. School Active Transportation Update (V. Kyriaco)..... (verbal)
- 10. OSTA Update for September 2017 (V. Kyriaco)..... 53
- 11. OSTA Update for October 2017 (V. Kyriaco)..... 54
- 12. Long Range Agenda..... 55

13. New Business, Regular Session

14. Board Meeting Schedule: 5:30 p.m. start time:

- November 13, 2017 – Public Meeting
- December 11, 2017 – Annual General Meeting
- January 29, 2018\*
- February 26, 2018
- March 26, 2018
- April 30, 2018 – Public Meeting
- May 28, 2018
- June 27, 2018\*
- August 27, 2018

Nb: - \* indicates optional meeting dates, dependant on agenda requirements.

15. Adjournment.