



# OSTA

Ottawa Student  
Transportation  
Authority

## Board of Directors Meeting

### REGULAR SESSION

**Monday, February 24, 2020**  
**5:30 p.m.**

Ottawa Student Transportation Authority (OSTA) Offices  
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)  
**Room 100**

---

## AGENDA

1. Call to Order
2. Acknowledgement  

The Ottawa Student Transportation Authority respectfully acknowledges that we are located on the ancestral, traditional and unceded Indigenous territory of the Algonquin Peoples, on whose territory we learn, play and work.
3. Declarations of Conflict of Interest
4. Approval of Regular Session Agenda
5. Resolve In Camera

### In Camera Action Items

- C1. Approval of In Camera Agenda  

Move to In Camera "Restricted" Action Item
- C2. Succession Planning (V. Kyriaco)  

Return to Regular In Camera Action Items
- C3.
  - a) Confirmation of the In Camera Minutes, December 9, 2019
  - b) Business Arising from In Camera Minutes, December 9, 2019
  - c) Confirmation of the Electronic In Camera Emergency Minutes, January 10, 2020
  - d) Business Arising from the Electronic In Camera Emergency Minutes, January 10, 2020

- e) Confirmation of the In Camera Emergency Minutes, January 16, 2020
- f) Business Arising from the In Camera Emergency Minutes, January 16, 2020

C4. Contract Transfer

**In Camera Information Items**

- C5. Procurement – Standards of Performance
- C6. HR Update
- C7. New Business, In Camera
- C8. External Communications
- C9. Return to Regular Session

**Regular Session Action Items**

- 6. a) Confirmation of Regular Session Minutes, December 9, 2019 4 – 7  
 b) Business Arising from Regular Session Minutes, December 9, 2019
- 7. Financial Update (J. Redmond) 8 – 17
- 8. HR Policy, Alcohol and Drugs in the Workplace or Substance Abuse (V. Kyriaco) 18 – 23

**Regular Session Information Items**

- 9. Strategic Planning Framework (V. Kyriaco) 24 – 28
- 10. Walk Zone Changes (V. Kyriaco) 29 – 39
- 11. Draft AGM Minutes, December 9, 2019 (V. Kyriaco) 40 – 45
- 12. Student Ride Times (V. Kyriaco) 46
- 13. January/February OSTA Update (V. Kyriaco) 47 – 50
- 14. Long Range Agenda 51
- 15. New Business, Regular Session
- 16. Board Meeting Schedule: 5:30 p.m. start time:

March 30, 2020

April 27, 2020 – Public Meeting

May 25, 2020

June 24, 2020\*

August 24, 2020

Nb: - \* indicates optional meeting dates, dependant on agenda requirements.

17. Adjournment