



**OSTA**  
Ottawa Student  
Transportation  
Authority

**Board of Directors Meeting**

**REGULAR SESSION**

**Wednesday, March 30, 2016**

**5:30 p.m.**

Ottawa Student Transportation Authority (OSTA) Offices  
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)  
Room 100 – REGULAR SESSION

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**AGENDA**

Page

1. Call to Order
2. Declarations of Conflict of Interest
3. Approval of Regular Session Agenda
4. Resolve In Camera

**In Camera Action Items**

- C1. Approval of In Camera Agenda
- C2. a) Confirmation of In Camera Minutes, January 25, 2016  
b) Business Arising from In Camera Minutes, January 25, 2016

**In Camera Information Items**

- C3. Procurement
- C4. New Business, In Camera
- C5. Return to Regular Session

**Regular Session Action Items**

5. a) Confirmation of Regular Session Minutes, January 25, 2016.....	3 – 8
b) Business Arising from Regular Session Minutes, January 25, 2015	
6. IT Roadmap Review (V. Kyriaco).....	9 – 79

**Regular Session Information Items**

7. Financial Report December 31, 2015 (V. Kyriaco/J. Redmond).....	80 – 90
8. Draft 2016 - 2017 Budget (V. Kyriaco/J. Redmond).....	91 – 102
9. E&E Follow-Up Review (V. Kyriaco).....	103 – 104
10. Service Cancellations (V. Kyriaco).....	105 – 106
11. School Active Transportation Update (V. Kyriaco).....	107 – 109
12. Staff Appreciation (L. Scott).....	(verbal)
13. Invitation to Driver Appreciation Day (V. Kyriaco).....	110 – 111
14. OSTA Update for February and March 2016 (V. Kyriaco).....	112
15. Long Range Agenda.....	113
16. New Business, Regular Session	
17. Board Meeting Schedule: 5:30 p.m. start time:	

**April 25, 2016 – PUBLIC MEETING**

May 30, 2016

June 27, 2016 (TBD, early start)

18. Adjournment.	
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