



# OSTA

Ottawa Student  
Transportation  
Authority

## Board of Directors Meeting

### REGULAR SESSION

Monday, March 30, 2015

5:30 p.m.

Ottawa Student Transportation Authority (OSTA) Offices  
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)  
Room 100

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#### AGENDA

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1. Call to Order
2. Declarations of Conflict of Interest
3. Approval of Regular Session Agenda
4. Resolve In Camera

#### In Camera “RESTRICTED” Items

GM Performance Appraisal

#### In Camera Action Items

- C1. Approval of In Camera Agenda
- C2. a) Confirmation of In Camera Minutes, January 26, 2015  
b) Business Arising from In Camera Minutes, January 26, 2015
- C3. RFP Contract Approval Confirmation
- C4. Small School Purpose Vehicle Contract

#### In Camera Information Items

- C5. Human Resource Update
- C6. New Business, In Camera
- C7. Return to Regular Session

**Regular Session Action Items**

5. a) Confirmation of Regular Session Minutes, January 26, 2015..... 1 – 6  
b) Business Arising from Regular Session Minutes, January 26, 2015

6. Variable Transportation Policy Approval (V. Kyriaco)..... 7 – 18

7. Revised Installment Schedule 2014/2015 (J. Redmond)..... 19 – 22

**Regular Session Information Items**

8. Financial Statement/Forecast – Dec 31 2014 (V. Kyriaco/J. Redmond)..... 23 – 34

9. Draft Budget 2015/2016 (V. Kyriaco/J. Redmond)..... 35 – 48

10. E & E Status - Update (V. Kyriaco)..... 49 – 58

11. Strategic Plan Framework (V. Kyriaco)..... 59 – 60

12. Walking School Bus Pilot (V. Kyriaco)..... 61 – 64

13. Walk Zone Update (V. Kyriaco)..... 65 – 66

14. OSTA/E&E Update for February/March 2015 (V. Kyriaco)..... 67 – 68

15. Long Range Agenda..... 69

16. New Business, Regular Session

17. Board Meeting Schedule: 5:30 p.m. start time

**April 27, 2015 – to be confirmed**  
May 25, 2015  
June 22, 2015

18. Adjournment.