



OSTA

Ottawa Student
Transportation
Authority

Board of Directors Meeting

REGULAR SESSION

Monday, January 25, 2016

5:30 p.m.

Ottawa Student Transportation Authority (OSTA) Offices
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)
Room 100 – REGULAR SESSION

AGENDA

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1. Call to Order
2. Declarations of Conflict of Interest
3. Approval of Regular Session Agenda
4. Resolve In Camera

In Camera Action Items

- C1. Approval of In Camera Agenda
- C2. a) Confirmation of In Camera Minutes, December 7, 2015
b) Business Arising from In Camera Minutes, December 7, 2015

In Camera Information Items

- C3. Succession Plan
- C4. HR Update
- C5. Legal Update
- C6. IT Update
- C7. Procurement Update
- C8. New Business, In Camera
- C9. Return to Regular Session

Regular Session Action Items

5. a) Confirmation of AGM Session Minutes, December 7, 2015.....	3 – 8
b) Business Arising from AGM Session Minutes, December 7, 2015	
c) Confirmation of Regular Session Minutes, December 7, 2015.....	9 – 13
d) Business Arising from Regular Session Minutes, December 7, 2015	
6. Proposed School Active Transportation Policy - Consultation (V. Kyriaco).....	14 – 18
7. Policy Amendment – T6 Life-Threatening Medical Conditions (V. Kyriaco).....	(sep att.)
8. Policy Amendment – T9 School Bus Safety (V. Kyriaco).....	(sep att.)
9. Policy Rescind – F13 Purchasing Cards (V. Kyriaco).....	(sep att.)

Regular Session Information Items

10. Consortia Management – Governance Meeting (V. Kyriaco).....	19 – 31
11. Ministry Survey KPI’s 2014/2015 (V. Kyriaco/J. Redmond).....	32 – 69
12. Succession Planning Procedure (V. Kyriaco).....	70 – 86
13. National Bank Borrowing Resolution Confirmation (J. Redmond).....	87 – 88
14. OSTA/E&E Update for January 2016 (V. Kyriaco).....	89
15. Long Range Agenda.....	90

16. New Business, Regular Session

17. Board Meeting Schedule: 5:30 p.m. start time:

- February 22, 2016**
- March 30, 2016 (Wednesday)
- April 25, 2016 – PUBLIC MEETING
- May 30, 2016
- June 27, 2016 (TBD, early start)

18. Adjournment.