

**Board of Directors Meeting**

**REGULAR SESSION**

**Monday, August 26, 2019**

**5:30pm**

Ottawa Student Transportation Authority (OSTA) Offices  
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)

**Please note room change:**

**Room 136 – from the first parking entrance, continue through the glass breezeway towards Community Use of Schools and the room is on your first right.**

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**AGENDA**

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1. Call to Order

2. Acknowledgement

The Ottawa Student Transportation Authority respectfully acknowledges that we are located on the ancestral, traditional and unceded Indigenous territory of the Algonquin Peoples, on whose territory we learn, play and work.

3. Declarations of Conflict of Interest

4. Approval of Regular Session Agenda

5. 2018 2019 Audit Plan (Marcil Lavallée, Philippe Renaud, Partner)..... 4 – 9

6. Resolve In Camera

**In Camera Action Items**

C1. Approval of In Camera Agenda

C2. a) Confirmation of In Camera Minutes, May 27, 2019  
b) Business Arising from In Camera Minutes, May 27, 2019

C3. 2018 2019 Audit Plan (Marcil Lavallée, Philippe Renaud, Partner)

**In Camera Information Items**

- C4. Driver Shortage Update
- C5. Procurement Update
- C6. Human Resources Update
- C7. New Business, In Camera
- C8. External Communications
- C9. Return to Regular Session

**Regular Session Action Items**

- 7. a) Confirmation of Regular Session Minutes, May 27, 2019..... 10 – 14  
b) Business Arising from Regular Session Minutes, May 27, 2019
- 8. Policy T22 Joint Custody/Two Homes (V. Kyriaco)..... 15 – 23
- 9. Health and Safety Policies (V. Kyriaco)..... 24 – 33

**Regular Session Information Items**

- 10. Policy G7 Freedom of Info. & Protection of Privacy (V. Kyriaco)..... 34 – 35
- 11. Transportation Information & Response to Issues (V. Kyriaco)..... 36 – 37
- 12. OSTA Update June/July/August 2019 (V. Kyriaco)..... 38 – 39
- 13. Long Range Agenda..... 40
- 14. New Business, Regular Session
- 15. Board Meeting Schedule: 5:30 p.m. start time:

- September 23, 2019
- October 21, 2019\*
- November 4, 2019 – Public Meeting
- December 9, 2019
- January 27, 2020\*
- February 24, 2020
- March 30, 2020
- April 27, 2020 – Public Meeting

May 25, 2020  
June 24, 2020\*  
August 24, 2020

Nb: - \* indicates optional meeting dates, dependant on agenda requirements.

16. Adjournment.