



OSTA

Ottawa Student
Transportation
Authority

**Ottawa Student Transportation Authority (OSTA)
Meeting of the Board of Directors**

**Held on
Wednesday, June 24, 2020 at 5:30 p.m.
Ottawa Student Transportation Authority (OSTA)
Confederation Education Centre, 1645 Woodroffe Avenue, Ottawa (Nepean)
Teleconference (Google Meet)**

REGULAR SESSION MINUTES

ATTENDANCE

President/Chairperson: Donna Blackburn

Directors: John Curry
Michael Carson
Camille Williams-Taylor
Lisa Schimmens
Denise Andre
Jennifer Jennekens

Alternate Director: Joanne MacEwan

Absent: Jeremy Wittet

General Manager/C.A.O.: Vicky Kyriaco

Recording Secretary: Laurie Frid, Executive Assistant

1. Call to Order

The meeting was called to order at 5:31 p.m. with Donna Blackburn in the Chair.

2. Acknowledgement

The Ottawa Student Transportation Authority respectfully acknowledges that we are located on the ancestral, traditional and unceded Indigenous territory of the Algonquin Peoples, on whose territory we learn, play and work.

3. Declarations of Conflict of Interest

None.

4. Approval of Regular Session Agenda

**Moved by John Curry
Seconded by Denise Andre**

THAT the Regular Session agenda be approved. Motion Carried.

5. Resolve in Camera

**Moved by Lisa Schimmens
Seconded by Camille Williams-Taylor**

THAT the committee resolves In Camera. Motion Carried.

Return to Regular Session at 6:48 p.m.

Regular Session Action Items

6. a) Confirmation of Regular Session Minutes, May 25, 2020

**Moved by John Curry
Seconded by Michael Carson**

THAT the Regular Session minutes of May 25, 2020 be approved. Motion Carried.

(b) Business Arising from the Regular Session Minutes, May 25, 2019

None.

Regular Session Information Items

7. School Zone Traffic

With the potential increase of parents driving their child(ren) to school, OSTA is working with the City of Ottawa on mitigating traffic around school zones. Discussions were held, and the Board was in agreement that a letter be written by OSTA to the Ottawa Public Health and/or City of Ottawa that there be no additional traffic around school zones other than that of school transportation.

8. June OSTA Update

- OSTA held its annual Driver Appreciation Day virtually, which went well.
- Vicky Kyriaco is chair of an OASBO Return to School committee. Brainstorming sessions will be taking place to share approaches/ideas from different consortia. Each will vary based on their student population and demographics.

- First time riders – graphics and videos will be created, including new ways to get on the bus (with hygiene requirements).
- Consultations continue with multiple stakeholders.

9. Long Range Agenda

None.

10. New Business, Regular Session

The Board acknowledged their appreciation of the OSTA staff. They are in agreement that a letter be written to staff, to show their gratitude of their contributions and hard work.

The Board also wished Denise Andre well as she begins her retirement this summer.

11. Board Meeting Schedule: 5:30 p.m. start time:

Future Board Meeting Dates:

- July 2020 (for discussion/planning)*
- August 24, 2020
- September 28, 2020
- October 26, 2020*
- November 9, 2020 – Public Meeting
- December 7, 2020 – AGM
- January 25, 2021*
- February 22, 2021
- March 29, 2021
- April 26, 2021 – Public Meeting
- May 31, 2021
- June 23, 2021
- August 23, 2021

* indicates optional meeting dates, dependant on agenda requirements.

12. Adjournment

**Moved by Joanne MacEwan
Seconded by John Curry**

THAT the Regular Session meeting adjourn at 7:12 p.m. Motion Carried.

Signature

Title

Signature

Title