



**OSTA**

Ottawa Student  
Transportation  
Authority

## Board of Directors Meeting

**Monday, August 22, 2022 | 5:30 p.m.**

Ottawa Student Transportation Authority (OSTA)  
1547 Merivale Road, Suite 300, Ottawa (Nepean), ON K2G 4V3

**Virtual**

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### AGENDA

1. Call to Order | Land Acknowledgement
2. Declarations of Conflict of Interest
3. Approval of the Regular Session Agenda
4. 2021-2022 Audit Plan (Marcil Lavallée, Philippe Renaud, Partner)
5. Resolve In Camera

#### In Camera Action Items

C1. Approval of Meeting Guests

C2. Approval of the In Camera Agenda

Move to the In Camera "Restricted" Action Item

C3. Human Resources Matter

Return to Regular In Camera Action Items

- C4. a) Confirmation of the In Camera Minutes - April 25, 2022  
b) Business Arising from the In Camera Minutes - April 25, 2022  
c) Confirmation of the In Camera Minutes - May 30, 2022  
d) Business Arising from the In Camera Minutes - May 30, 2022  
e) Confirmation of the Emergency In Camera Minutes - July 15, 2022  
f) Business Arising from the In Camera Minutes - July 15, 2022
- C5. 2021-2022 Audit Plan (Marcil Lavallée, Philippe Renaud, Partner)
- C6. Small Vehicle Contracts

### **In Camera Information Items**

- C7. Human Resources Matter Update
- C8. COVID-19 Cleaning Costs (Verbal)
- C9. New Business, In Camera
- C10. External Communications
- C11. Return to the Regular Session

### **Regular Session Action Items**

- 5.
  - a) Confirmation of the Regular Session Minutes - April 25, 2022
  - b) Business Arising from the Regular Session Minutes - April 25, 2022
  - c) Confirmation of the Regular Session Minutes - May 30, 2022
  - d) Business Arising from the Regular Session Minutes - May 30, 2022
- 6. Return to School Transportation Update (V. Kyriaco)
- 7. Empty Seat Assignment (V. Kyriaco)
- 8. Stop Locations and Drop Offs Policy (V. Kyriaco)

### **Regular Session Information Items**

- 9. Driver Recruitment Campaign Update (Presentation) (V. Kyriaco)
- 10. Transportation Information and Response to Issues (V. Kyriaco)
- 11. OSTA Meeting Format (Verbal) (V. Kyriaco)
- 12. Long Range Agenda (V. Kyriaco)
- 13. New Business, Regular Session
- 14. Board Meeting Schedule: 2022 - 2023
- 15. Meeting Adjournment