



OSTA

Ottawa Student
Transportation
Authority

Ottawa Student Transportation Authority (OSTA) Meeting of the Board of Directors

Held on
Monday, September 25, 2023 at 5:30 p.m.
Ottawa Student Transportation Authority (OSTA)
1547 Merivale Road, Suite 300, Ottawa (Nepean)
Teleconference (Google Meet)

REGULAR SESSION MINUTES

ATTENDANCE

President/Chairperson: Joanne MacEwan

Directors: Matthew Lee
Pino Buffone
Tom D'Amico
Lisa Schimmens
Cindy Simpson
Donna Dickson

Alternate Director: None

Absent: Randall Gerrior

General Manager/C.A.O.: Absent

Guest: None

Recording Secretary: Tom D'Amico

1. Call to Order

The meeting was called to order at 5:31 p.m. with Joanne MacEwan in the Chair.

2. Land Acknowledgement

The Ottawa Student Transportation Authority respectfully acknowledges that we are located on the ancestral, traditional and unceded Indigenous territory of the Anishnaabeg Algonquin Peoples, on whose territory we learn, play and work.

3. Declarations of Conflict of Interest

None.

4. Approval of the Regular Session Agenda

**Moved by Cindy Simpson
Seconded by Matthew Lee**

THAT the Regular Session agenda be approved. Motion Carried.

5. Resolve In Camera

**Moved by Tom D'Amico
Seconded by Pino Buffone**

THAT the committee resolves In Camera. Motion Carried.

Return to Regular Session at 6:09 p.m. with Matthew Lee in the Chair.

Regular Session Action Items

6. a) Confirmation of the Regular Session Minutes, May 29, 2023

**Moved by Matthew Lee
Seconded by Donna Dickson**

THAT the Regular Session minutes of May 29, 2023 be approved. Motion Carried.

(b) Business Arising from the Regular Session Minutes, May 29, 2023

None.

(c) Confirmation of the Regular Session Minutes, June 28, 2023

**Moved by Cindy Simpson
Seconded by Lisa Schimmens**

THAT the Regular Session minutes of June 28, 2023 be approved. Motion Carried.

(d) Business Arising from the Regular Session Minutes, June 28, 2023

None.

(e) Confirmation of the Regular Session Minutes, August 28, 2023

**Moved by Pino Buffone
Seconded by Matthew Lee**

THAT the Regular Session minutes of August 28, 2023 be approved. Motion Carried.

- (f) Business Arising from the Regular Session Minutes, August 28, 2023

None

8. Bell Time Review

This item was deferred.

Regular Session Information Items

9. Operational Update / School Startup 2023-2024

A report was provided to the Board.

10. Draft Revised Budget 2023-2024

This item was deferred.

11. School Zone Safety

A letter was received by the Board. It was noted that additional expenditures would need to be discussed, prior to finalizing the budget.

12. Councillor Letter

The President/Chairperson will draft a response on behalf of the Board.

13. Long Range Agenda

This item was deferred.

14. New Business, Regular Session

None.

15. Board Meeting Schedule: 5:30 p.m. start time:

Future Board Meeting Dates:

October 23, 2023*

November 6, 2023 – Public Meeting

December 4, 2023 – AGM

January 29, 2024*

February 26, 2024

March 25, 2024

April 29, 2024 – Public Meeting

May 27, 2024

June 26, 2024*
August 19, 2024

Nb: - * indicates optional meeting dates, dependant on agenda requirements.

16. Adjournment of the Regular Session

**Moved by Cindy Simpson
Seconded by Donna Dickson**

THAT the Regular Session meeting adjourn at 7:24 p.m. Motion Carried.

Signature

Title

Signature

Title